



Bishop Hogarth

Catholic Education Trust



Caretaker

Grade 2 scp 3-4

£15,050 - £15,351 p.a

30 hours per week
Wholetime, Permanent

Friday 1st November 2021 at
12:00 noon

Headteacher: Mrs M Brown, St
Joseph's Catholic Primary
School, Coundon, Bishop
Auckland, Durham
DL14 8NN

Bishop Hogarth Catholic Education Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post will be subject to a satisfactory Enhanced Disclosure and Barring Service check.

St Joseph's Catholic Primary School works closely with other Academies in the Bishop Hogarth Catholic Education Trust and we may ask you from times to time to be based at another Academy within the Trust.

The Directors of Bishop Hogarth Catholic Education Trust and Governors of St Joseph's wish to appoint a Caretaker.

A key feature of the post is flexibility and a willingness to work as part of a multi-disciplined team under the direction of the Headteacher with the aim to ensure facilities are maintained to the highest possible standard.

We are seeking a reliable, organised and conscientious worker who will take pride in the appearance of the school.

Duties will include daily, weekly and monthly statutory checks (fire alarm, legionella, emergency lighting etc.) grounds keeping, minor repairs and other maintenance tasks including cleaning of the school.

Good initiative and organisational skills are essential.

The hours of work will need to meet the needs of the school and may require a split shift working arrangement.

You will receive 26 - 31 days annual leave, pro rata (depending on length of service, plus all bank holidays to be taken during school closure periods.

Visits to the school are warmly welcomed and positively encouraged.

For further information and an application form please visit the school website: www.bhcet.org.uk/vacancies

If you would like to discuss the position or arrange a visit to the school please email mbrown@stjosephscoundon.bhcet.org.uk

Completed application forms to be emailed to mbrown@stjosephscoundon.bhcet.org.uk or posted to Mrs Brown at the school.