

PERSON SPECIFICATION

POST TITLE: Teaching Assistant Level 3 EYFS

GRADE: Band 5

		Essential			Desirable	
QUALIFICATIONS/ TRAINING	E1	<ul style="list-style-type: none"> Application completed to a good standard 	AF	D1	First Aid training or willingness to undertake appointed person certificate in First Aid	AF/C
	E2	<ul style="list-style-type: none"> NVQ Level 3 or equivalent qualification in relevant discipline OR appropriate experience 	AF/C			
	E3	<ul style="list-style-type: none"> Willingness to participate in relevant training and development opportunities 	AF/I/R	D2 D3	<ul style="list-style-type: none"> Child Protection training Training in phonics/reading Training in Special Educational Needs strategies 	AF/I AF/C AF/C
EXPERIENCE:	E4	<ul style="list-style-type: none"> Recent and relevant experience of working with and/or caring for children within the specified age range within Early Years, preferably within an education setting. 	AF/I	D4	<ul style="list-style-type: none"> Experience of working in a school environment 	AF/I/R
SKILLS/KNOWLEDGE:	E5	<ul style="list-style-type: none"> Ability to relate well to children and adults 	AF/I/R	D5	<ul style="list-style-type: none"> Relevant knowledge of First Aid 	AF/C/R
	E6	<ul style="list-style-type: none"> Ability to work effectively within a team environment, understanding classroom roles and responsibilities 	AF/I/R			
	E7	<ul style="list-style-type: none"> Ability to build effective working relationships with all pupils and colleagues 	AF/I/R	D6	<ul style="list-style-type: none"> Knowledge of Child Protection 	AF/I/C
	E8	<ul style="list-style-type: none"> Ability to promote a positive ethos and role model positive attributes 	I/R	D7	<ul style="list-style-type: none"> Understanding of basic technology – computer, video, photocopier etc 	AF/C/I/
	E9	<ul style="list-style-type: none"> Ability to work with children at all levels regardless of specific individual needs 	AF/I/R			
	E10		AF/I/R			

	E11 E12 E13 E14 E15 E16 E17 E18	<ul style="list-style-type: none"> • General understanding of New Foundation Stage documentation and other learning programmes/strategies/interventions • Experience of resources preparation to support learning programmes • Effective use of ICT to support learning • Good communication skills • Good numeracy and literacy skills • Be able to maintain confidentiality • Good listening skills • The ability to manage behaviour of children in a positive and supportive manner • General awareness of inclusion, especially within a school setting 	AF/I/R AF/I/R AF/I AF/C/R AF/R I/R AF/I/R AF/I/R			
PERSONAL AND PROFESSIONAL ATTRIBUTES:	E19 E20 E21 E22 E23 E24 E25 E26 E27	<ul style="list-style-type: none"> • Friendly, approachable and professional manner • Calm approach • Willingness to support the ethos, vision and aims of the school • A commitment to working as part of the whole school team • High expectations of all pupils; respect for their social, cultural, linguistic, religious and ethnic backgrounds; and commitment to raising their educational achievements • Ability to build and maintain successful relationships with pupils; treat them consistently, with respect and consideration, and demonstrate concern for their development as learners • Demonstrate and promote the positive values, attitudes and behaviour they expect from the pupils with whom they work • Ability to liaise sensitively and effectively with parents and carers, recognising role in pupils' learning 	I/R I/R AF/I AF/I/ AF/I/R AF/I/R I/R R R			

		<ul style="list-style-type: none"> • Able to improve their own practice through observations, evaluation and discussion with colleagues. 				
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Key Stage Identified

AF	Application Form	P	Presentation
C	Certificates	I	Interview
D	Disclosure	R	References

Issues arising from references will be taken up at interview. All appointments are subject to satisfactory pre-employment checks including references and DBS.

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